1. Phone Set Warranty/Service?
2. What is included in “installation”
	1. Training, etc?
	2. Set up of attendant, menu, search, voicemail, menu # which sends email/text to contact - pastoral care emergency), announcements and scheduling of OOO times?
	3. How long on-site?
	4. Need more clarification on details
3. Do we need/get a new router? Currently have modem/router
	1. What about router programming/optimizing? Cannot lose current LAN setup.
4. Portal training/support
5. Conferencing capabilities/Zoom integration?
6. Office@Hand common features? Forward to cell, etc, answer anywhere, external VM access
7. Hands on with phone sets?
8. Can we get a (262)637-743x number for other direct dial #? Something relatable close? Ie: (262)637-7LCR? (262)637-7431 remains main #
9. No analog fax (can use O@H)
10. Can you assist with TDS service termination? We have not heard back from them.
	1. Could plan switch over for a day when office is normally closed (Fridays generally)
11. Just need 1 additional direct dial number.
	1. Assuming another can be added at any time if needed
12. No shipping $
13. Add Inbound Caller ID $0
14. Combine existing 2 analog lines to 1 to service. Via punch block in kitchen?
	1. Elevator emergency
	2. Defib emergency
	3. Vestry?
	4. Downstairs hall phone
	5. Kitchen
15. Extra spare T48U “in a box” for spare or other use. Not neccessatily a “user” (to take advantage of current discount
16. Required phone set count will be 5
	1. Main – Dir Dial (262)637-7431
	2. Youth – xtn
	3. Pastor 1 – Dir Dial (nnn)nnn-nnnn
	4. Pastor 2 Office – xtn
	5. Finance Office – xtn should be able to act as main answering station also (forwarded?)
	6. Spare in a box?